

**Intranet Questionnaire-survey
Salisbury District Council Staff Travel Survey**

As part of its Travel Plan, Salisbury District Council needs to carry out regular monitoring of the policies that have been in place since the Travel Plan was first launched in 2001. This allows us to see what progress has been made towards achieving more sustainable patterns of travel and helps to inform future thinking and targets.

This survey forms a key part of this monitoring process, and our aim is to carry out a survey every two years. Please be assured that your responses are entirely confidential.

Please complete the brief survey below to help us find out how we can help you.
It should take only 5 to 10 minutes to complete.

Your Trip to Work

1. How long does your journey to work take?

0-15 minutes		16-30 minutes		31-45 minutes	
46-60 minutes		61-90 minutes		More than 90 minutes	

2. Please tick all of the forms of transport you regularly use to travel to or from work, at any time of the year.

Walk		Bus		Car and then Park & Ride		Car (as driver)		Car (as passenger)	
Bicycle		Motorcycle/ moped/ scooter		Lift-sharing		Train		Other	

3. Which form of transport would you consider the **main** one you use to travel to and from work (*Tick one box only. If you regularly use more than one of these, tick only the one that forms the longest part of your journey.*)

Walk		Bus		Car and then Park & Ride		Car (as driver)		Car (as passenger)	
Bicycle		Motorcycle/ moped/ scooter		Lift-sharing		Train		Other	

If you drive your car as your main form of transport to or from work (question 3), please go to question 4. If you do not drive a car as your main for of transport to or from work, please go to question 7.

4. So would you say you regularly drive a car to and from work?

Yes		No	
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Driving to Work (answer only if you regularly drive to or from work)

5. Please list up to three main reasons, in order of priority why you normally drive to and / or from work

Picking up and dropping off children		Driving saves me time		Driving is more convenient	
Shopping on the way to or from work		Driving saves me money		I start or finish work late or early	
Someone I care for is disabled		Driving is more comfortable		I need a car for work purposes	
I have to carry heavy equipment		Driving is more secure		I have no other travel options	
I am disabled		Other (please specify)			

6. Where do you usually park?

In a council staff only car park		At a Park and Ride site	
In a city centre car park open to the public		On street within Salisbury	

7. On average, what are your overall weekly parking costs?

Nothing		Less than £5		£5 to £10	
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Public Transport (All to answer)

7. Do you have a valid weekly, monthly or annual season ticket for bus or train (excluding Park & Ride)?

Yes		No	
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9. Are you currently using the Council's public transport subsidy scheme for the purchase of public transport season tickets, which could save you up to £484 off the cost of an annual season ticket? AND/ OR the Council's interest free-loan for season tickets?

Yes – if Yes, go to Question 11.
No – If No, go to Question 10.

10. Starting in April 2006, the Council are offering a subsidy of up to £484 off the cost of a public transport season ticket for permanent employees. Would you consider applying for this subsidy in conjunction with an interest-free season ticket loan?

Yes		No		Not sure		I don't qualify	
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11. Please indicate up to three measures that might encourage you to catch public transport to or from work. If nothing would encourage you to use public transport, please leave this question blank.

Subsidy or interest-free loan for an annual public transport ticket
Site-specific public transport information from the Council
Journey planner and public transport information on the Council intranet
Increased parking costs
Other (please specify).....

Walking (All to answer)

12. Please indicate up to three measures that might encourage you to walk to or from work. If nothing would encourage you to walk, please leave this question blank.

Showers on site
Lockers on site
Changing rooms on site
Availability of a mileage-based walking allowance for walking to and from work
The Council offering more flexible working hours
Other (please specify)

Cycling (all to answer)

13. Please indicate up to three measures that might encourage you to cycle to or from work. If nothing would encourage you to cycle, please leave this question blank

Showers on site		Bicycle security measures such as
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		surveillance cameras
Lockers on site		Availability of an interest-free loan for bicycle purchase
Changing rooms on site		Discount for Council staff at a local cycle shop
Free cycle training offered to Council staff		Expansion of the existing Council Pool Bicycle scheme
Covered lockable bicycle parking		Uncovered lockable bicycle parking
Availability of a mileage-based cycle user allowance for cycling to and from work		Help from another cyclist for route advice and an escort to work
Other (please specify).....		

14. Do you own or have access to a bicycle at home?

Yes		No	
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15. Are you aware that the Council has a pool of bicycles for staff to use for work-related journeys?

Yes		No	
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Other Travel Questions (All to answer)

16. On average how often do you leave your workplace to travel on Council business?

Over five times a week		1 – 5 times a week		Less often		Never – If Never, go to Question 20	
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17. What is the main form of transport you normally use to travel on Council business? (Tick one box only.)

Walk		Bus		Council Pool car		Private car (as driver)		Private car (as passenger)	
Bicycle		Council Pool Bicycle		Motorcycle/ moped/ scooter		Train		Other	

18. What are the main purposes of your work trips? (Tick all that apply.)

Home visits to community members		Conferences, seminars, meetings, training courses	
Visits to Council project sites		Other (Please specify).....	

19. Would you leave your car at home if you were offered a Council vehicle to use during the work day?

Yes		No		Not Sure		I don't drive to work	
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20. If the Council offered you access to conveniently-located vehicles for personal use during leisure hours on a pay-as-you-drive basis, would you consider using the service?

Yes		No		Not Sure	
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21. Where you aware that you can join the www.carsharewiltshire.com lift-sharing scheme to find others who travel in to Salisbury from your area who you can share lifts with?

Yes		No		Not Sure	
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22. If the Council set up its own private web-based lift-sharing scheme, would you share a lift to or from work with another Council employee?

Yes		No		Not Sure	
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23. Which statement below do you most agree with about working from home?

I already work from home on a regular formalised basis	
I already work from home on an occasional ad-hoc basis	
I would like to try working from home sometimes if the Council provided me with the necessary facilities	
My work cannot be done from home	
I am not interested in working from home	

Personal Information (All to answer)

Please read: The purpose of these questions is to identify any disparities in the travel options available to Council staff, based on where you work. If disparities are identified, the Council will seek to address these. Please be assured that your responses are entirely confidential

24. Which Council building do you normally work in?

Bourne Hill – until I am decanted	Pennyfarthing House	
Bourne Hill (but I have been decanted to another location)	Crane Street/ Fisherton Street	
3 Rolleston Street	61 Wyndham Road	
16 Endless Street	Tourist Information Centre	
24/26 Endless Street	Guildhall	
37 Endless Street	City Hall	

25. Which Council Service Unit do you work within?

Forward Planning & Transportation	Marketing, Economic Development & Tourism	
Financial Services	Democratic Services	
Community Initiatives	Environmental Health	
IT Services	Customer Services	
Revenues and Benefits	Management Team	
Legal & Property	People & Organisational Development	
Strategic Housing	Housing Management	
Development Services		

26. Please indicate your ethnic origin:

White	Black or Black British	
Asian or Asian British	Mixed ethnic background	
Chinese or other ethnic background		

27. Please indicate which broad salary group you come under:

Under £20,000	£20,000 - £35,000	Over £35,000	
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28. Please tick your age bracket

29 or under	30 to 49	Over 50	
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29. Please tick your gender

Male	Female	
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30. Do you consider yourself to have a disability?

Yes		No	
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31. In order to gather more staff input towards the development of the Council Travel Plan focus groups will be carried out at some Council sites. Would you be interested in participating in a Travel Plan focus group?

Yes		No	
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32. Please enter your home town/ village and Postcode below

Town/ Village:		Postcode:	
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Thank you for participating in this survey. Your response will be entered into a prize draw, where you could win one of four pairs of tickets to see a show at City Hall.